

EASTSIDE RURAL COUNTY FIRE PROTECTION DISTRICT  
PO BOX 5996  
STOCKTON, CA 95205-9998  
(209) 639-2270

FEBRUARY 1, 2024, MEETING MINUTES

|                        |                                                                       |
|------------------------|-----------------------------------------------------------------------|
| <b>PRESIDENT:</b>      | <b>JESS MILLER</b>                                                    |
| <b>VICE PRESIDENT:</b> | <b>SUSAN TRAMMEL</b>                                                  |
| <b>DIRECTORS:</b>      | <b>LYNNE ARMANINO</b><br><b>MARTIN ASBORNO</b><br><b>KATHY GARCIA</b> |
| <b>CAO / CLERK:</b>    | <b>MATTHEW DUAIME</b>                                                 |

President Lynee Armanino called the regular meeting of the Eastside Rural County Fire Protection District to order on Thursday, February 14, 2024, at 6:01 PM at Station 12, 4010 East Main Street.

**ROLL CALL:**

Present: Miller, Garcia, Armanino, Trammel, Asborino and Clerk / CAO Duaime  
Absent: None

**ADOPTION OF THE AGENDA:**

- With a quorum present, Director Kathy Garcia made a motion to adopt the agenda as e-mailed. Vice President Susan Trammel seconded the motion and the motion carried.

**ADOPTION OF THE BOARD MEETING MINUTES:**

- February 1, 2024, Meeting Minutes
- Action: Director Lynne Armanino made a motion to adopt the minutes and Director Kathy Garcia seconded the motion and the motion carried.

**NOMINATION OF PRESIDENT**

- Action: President Jess Miller nominated Lynne Armanino to District President and Director Kathy Garcia seconded the motion and the motion carried.

**STOCKTON FIRE DEPARTMENT**

- Fire Chief Rick Edwards attended the meeting.
  - See attached monthly report.
  - Gave Presentation on Communication Upgrades \$56K

**PUBLIC COMMENTS / REQUESTS:**

- None

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FINANCIAL REPORT:

- Financial Statements:
  - Review January 2024 Financials (County Report)
  - Warrant Review
  - Clerk Invoice
  
- Disbursements:
  - General Fund 48201 - \$248,092.02
  - COA Reserved Fund 48291 - \$53,339.54
  
- Action:
  
- Director Lynne Armanino made a motion to approve disbursements as presented. Director Kathy Garcia seconded the motion and the motion carried. All members present signed the warrant list.

UNFINISHED BUSINESS:

- Financial Audit Review – Postpone until March 7, 2024, Meeting
- Parking Lot Improvement Co #12
- Old Record Review Meeting set for 2/8/2024 – Director Armanino assisted.

NEW BUSINESS:

- Resolution to adopt Records Retention Policy
- Hydrant Request – 2027 S Adelbert – Cal Water response concluded water supply infrastructure adequate. Property owner to pay for hydrant upgrade.
- New Logo Stickers distributed.
- Request for 6 New Chairs – Co 12 Discussion occurred – Board agreed the City of Stockton should provide the amenity.
- Solar Gate Opener – Stockton Fence providing quote
- Annual Form 700 / District Verification Form distributed and collected

COMMUNICATIONS:

- Public land auction distributed to board.

LAFCO:

- Director Garcia – Attended January Meeting – Main Mountain House Topics

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DIRECTORS COMMENTS / REQUESTS:

- None

COMMUNITY DEVELOPMENT DEPARTMENT/MISCELLANEOUS:

- CAO / Clerk Duaine  
No report

FUTURE AGENDA ITEMS / DIRECTORS COMMENTS:

- None

Meeting concluded at approximately 18:51

Next Meeting: March 7, 2024 @ 6 PM

Matt Duaine, Clerk of the Board / CAO  
Eastside Rural County Fire Protection District

The law does not permit Board action on, or extended discussion of, any item not on the agenda, except under Special circumstances, comments should be limited to two minutes. If Board action is required, the item will be placed on the agenda for the next meeting.

- This agenda shall be made available upon request in alternate formats to persons with a disability, as required by law under the Americans with Disabilities Act of 1990 (42 U. S. C. 12132) and the Ralph M. Brown Act (California State Code 54954.2). Persons requesting a disability modification, or accommodation to participate in the meeting must contact Board Clerk Matt Duaine in writing at the above address during regular business hours at least 120 hours or five days s in advance of the meeting.
- Under Government Code Section 54957.5, all related materials on the agenda submitted to the Directors of the Board shall be made available to the general public for inspection at the business office listed above and by calling the above number for an appointment.
- Materials related to an item on this Agenda submitted to the Directors after distribution of the Board packet are available for public inspection at the District Address Location PO Box 5996, Stockton, California 95205-9998 or by appointment by calling (209) 639-2270.